Mah Jongg Fundraiser Update Report to the Board from Linda Carpenter January 12, 2019

This event is a fundraiser for Tech Trek camperships and college student scholarships. The event will provide a venue for people to play mah jongg for a purpose. It will also offer tickets for sale for a chance drawing [and a 50-50 drawing]. All funds will be raised through registration fees and sale of tickets for the drawings.

Date: Thursday, March 21, 2019

Location: Card Room, Bradenton Neighborhood Recreation Center, 1300 Pinellas Place. The recreation center has 24 19 mah jongg sets, which will cover the number we need. [Participants will need to bring their own pushers] [The room has 19 tables = 76 vs 72]

Time: We have the room from 6:30 p.m. – 10:00 p.m. We had requested a 4-hour block, but the room is available only for 3.5 hours. No other rooms were available for the dates we preferred. So we can have it for free...but all participants must have a resident ID or a guest pass.

Audience: This event will be open to anyone with a Villages ID or a guest pass to a maximum of 72 76.

Advertising: To our members via newsletter, email blasts, announcements at meetings. To The Villages mah jongg-playing community via contacts with group leaders listed in *Recreation News* and word-of-mouth.

Chance Drawing Prizes: mah jongg bag (donated by Ann Marie Lombardi), [mah jongg bracelet (donated by Ann Marie Lombardi)], handmade mah jongg jewelry (donated by Carmel Leese), mah jongg table cloth (cost unknown; may be donated by Katherine Howe)

50-50 Drawing: added idea

Is it better to do one vs the other rather than both? Given limited space and time, what's the best way to organize this?

For snacks, paper goods, chance drawing tickets: are these materials available from the Hospitality Committee. If so, can we use whatever is available, or is it better to buy them for this event for more accurate accounting expenses?

Will Diane Reichert post flyer, registration form, rules (if we have them) to the website?

I need a committee as I can't do this alone.

Funding:

Income			
	Unit Amount	Number	Total
Registration fees	\$20.00	72 76	\$1,440.00 \$1,520.00
Drawing tickets	\$2.00 for 3 \$3.00 for 5 and/or \$5.00 for 10	Difficult to estimate; total value selected randomly	\$100.00
Total Estimated Income \$1,620			\$1,540.00

Expenses			
Room rental	NC	3.5 hours	
Snacks			\$50.00
 Wrapped hard candies 			
 Flyers printing using AAUW store purchasing card 	There may be other expenses, so total is an estimate	200 pages in color	\$50.00
 Flyers & reg forms 	Actual cost	100 pages of each	\$26.22
Paper goods	From Hospitality Committee?	Likely unnecessary as no snacks served	
Napkins		100 cocktail	\$10.00
Plates		7" paper	\$10.00
Cups		75 styrofoam, 8oz, online	\$ 7.00
Coffee, tea	From Hospitality Committee?		
Drawing tickets	Any available in branch?		\$15.00
Drawing prizes		All donated or low cost	
Total Estimated Expenses			\$142.00